

Basics of Accreditation
Flipped Classroom Assignments

❖ **Gather your Resources from the ACCME website:**

1. Accreditation Requirements and Descriptions publication

Go to the ACCME website to access the PDF version of the *Accreditation Requirements and Descriptions* publication.
<http://www.accme.org/news-publications/publications/general-information-accreditation-and-progress-reports/accreditation-2>

This is your “everything you need to know” guide to accreditation. It contains the Criteria, the Standards for Commercial Support, policies and glossary.

2. Examples of Compliance and Noncompliance

Visit the ACCME’s website to review examples of compliance and non-compliance for each of the criteria. Take some time to learn how to search the examples by criteria number. This will be handy in the future as the list of examples expands. Be sure to review examples of compliance and non-compliance for **C2, C7, and C11** specifically.

[Examples of Compliance and Noncompliance](#)

❖ **Watch the following videos on the ACCME website:**

Video Link	Criteria Addressed	Time
Program vs Activity Requirements	General Overview	1:51
Educational Terms: Knowledge, Competence, Performance, and Patient Outcomes	Definitions	3:32
What Do You Want to Change	C1, C3	2:09
Addressing Practice Gaps	C2	2:35
Closing Practice Gaps: Educational Needs	C2,	2:29
Make Education Effective and Relevant	C5, C6	3:05
How should I approach evaluate the effectiveness of a CME activity?	C11	2:35

❖ **Read the following information from the ACCME website:**

3. Read the ACCME’s web page about the new Flowchart related to C7 by clicking on this link describing how to: [use the ACCME’s Flowchart for Identifying and Resolving Personal Conflicts of Interest](#)
4. Read the ACCME’s web page describing [Ensuring Independence: The Role of Employees of ACCME-Defined Commercial Interests](#)
5. Read the FAQ text on the ACCME page by clicking on this link: [Analyzing Change in Learners](#)
6. Read the FAQ text on the ACCME page by clicking on this link: [Fulfilling Your CME Mission](#)

New Criteria for Accreditation/Commendation Exercise Flipped Classroom Assignments

❖ **Overview:**

Visit the ACCME website and watch the following video, [Introduction to the Menu of New Criteria for Accreditation with Commendation](#): Video commentary with Graham McMahon, MD, MMSc, President and CEO, ACCME (4 minutes)

❖ **Complete the Category Review and Assessment Exercise - Follow the steps below**

Step #1: SET UP - You will need to have the following resources in front of you.

- **A hard copy of the Menu of Criteria for Accreditation with Commendation Overview announcement.** A PDF can be downloaded from the ACCME website. **Print pages 8 through 12.** Link to the [Menu](#).
- **Computer access to the Menu of New Criteria for Accreditation with Commendation Education and Resource Page:** Open the ACCME's Education and Resource page to access detailed information on the new Commendation criteria. Keep this webpage open during the exercise.
<http://www.accme.org/requirements/accreditation-requirements-cme-providers/proposal-new-criteria-accreditation-commendation>
- **A hardcopy of the New Criteria Worksheet provided on the next page of this document:** Print out a copy to complete during this exercise.

Step #2: Choose at least ONE Criteria CATEGORY from the list below that you want to use for this exercise:

- 1) Promotes Team-based Education,
- 2) Promotes Public Health,
- 3) Enhances Skills,
- 4) Demonstrates Educational Leadership,
- 5) Addresses Outcome

Step #3: Using your printed Menu resources, **read the information in the Rationale, Critical Elements and Standards columns** for each criterion in the Category you selected.

Step #4: On the ACCME Education and Resource page, **scroll down the list of resources and select the link to resources for the Criteria category you selected.** For example, look for the "Demonstrates Educational Leadership" resources link.

Step #5: Within the available category resources, **review the Ask ACCME and Examples of Compliances** for each criterion in that Category. **Evaluate:** For each criterion in the selected category do a cursory evaluation (i.e., in your opinion). **Answer the questions below and Record your answers in the New Criteria Worksheet:**

- "Is this criteria one for which my organization can submit for commendation and with some process modification, be found compliant? Record your answer in the worksheet.

Use the following assessment score scale: 3-Likely, 2-Possibly; 1 Not likely

If you selected "Not Likely" as your answer to the question above, list the reasons you think it is not likely that your organization could be found compliant with this criterion.

If you selected Likely or Possibly as your answer to the question above, list reasons for your answer (e.g., *we already have activities that support this criteria and with additional resources/processes/ cooperation from other departments or joint providers, etc. I think we could be compliant with this criteria*).

New Criteria Worksheet

Category	Assessment Score (3-Likely, 2-Possibly; 1 Not likely)	List the Reasons Why You Chose the Answer You Entered in Column 2.
Promotes Team-based Education		
C23		
C24		
C25		
Promotes Public Health		
C26		
C27		
C28		
Enhances Skills		
C29		
C30		
C31		
C32		
Demonstrates Educational Leadership		
C33		
C34		
C35		
Addresses Outcomes		
C36		
C37		
C38		